



GAMALIEL

Gamaliel Bilingual Support Staff (part-time)

Gamaliel is hiring a part-time translator to prepare Spanish documents and webpages for the network, including but not limited to, materials for the National Leadership Training in August 2021, the Ntosake gathering in September 2021, and the Race and Power event in November 2021.

About Gamaliel

Gamaliel is a faith-based, multi-ethnic, multi-racial organizing network operating in 44 regions in 15 states. Over its 31-year history, Gamaliel has trained thousands of ordinary people, primarily in low-income urban neighborhoods, to exert their civic power to improve their lives and local communities. Gamaliel's organizing work draws on struggles for justice by people of faith spanning many nations, creeds, and cultures. Our work draws on the sacred writings of our multiple faith traditions—Christian teachings from the Bible, the Torah, Catholic social teaching—as well as the founding principles of American democracy, the U.S. civil rights movement, and many other sources. Above all, our work begins and ends in an expression of the personal faith and values of our members.

About the Position — Primary Responsibilities and Duties

- Ability to create and prepare PowerPoint presentations, flyers, and webinar functions via Zoom.
- Manage and navigate presentation materials such as Google presentations and jamboards in Spanish for use during the training.
- Prepare and incorporate various founding documents in a bilingual and bicultural format that includes but is not limited to the Spanish Gamaliel National Training, Ntosake, and Race and Power Institute documents.
- Work with the IT Specialist to translate every aspect of the Gamaliel website which includes online portal that participants use during the training from English to Spanish.
- Make themselves available to national campaigns and local affiliates with needs of tech support in Spanish.
- Will work directly with the Training Team.
- Supervised by Ana Garcia Ashley, Executive Director.
- Approximately 15-20 hours a week, subject to change.

Position Requirements

- Ability to meet with the planning team over Zoom, as necessary.
- Must be fluent in both English and Spanish.
- The position is fully remote, candidates may be based anywhere in the U.S.

How to Apply

The translator position has a competitive hourly rate, commensurate with experience. Gamaliel is an equal opportunity employer. Gamaliel is accepting resumes from April 13, 2021, until the position is filled. Submit a cover letter, three samples of Spanish translated materials, and a resume via email to careers@gamaliel.org. Use the subject line "Gamaliel Bilingual Support Staff Application".